



## **Cancellation Policy**

Registration cancellation cannot be accepted by phone. All cancellations must be submitted in writing:

- A \$50 fee will be assessed for cancellations received by April 8, 2012
- 50% of registrant's fees will be refunded for cancellations received by April 23, 2012
- No refunds will be issued for cancellations received after April 24, 2012
- All refunds will be processed after the meeting
- Cancellations may be submitted via fax to 703-556-8729, regular mail to 6728 Old McLean Village Dr., McLean VA 22101 or by email to [a4hi@a4hi.org](mailto:a4hi@a4hi.org)